

## COLORADO UNEMPLOYMENT BENEFITS NOTICE

As an employee, you are entitled to unemployment insurance benefits if you become unemployed through no fault of your own. Your employer contributes to unemployment insurance and cannot deduct this from your wages.

If you become unemployed and wish to file for unemployment insurance benefits, go to [www.coloradoui.gov](http://www.coloradoui.gov) and click on [File a Claim](#). If your hours of work and pay are reduced, you may be entitled to partial unemployment benefits.

If you cannot access a computer, call one of the following numbers:

- 303-318-9000 (Denver-metro area)
- 1-800-388-5515 (outside Denver-metro area);
- Hearing impaired 303-318-9016 (TDD Denver-metro area)
- 1-800-894-7730 (TDD outside Denver-metro area).

For Employer to complete:

<b>Employer Name</b>	
<b>Employer Address</b>	
<b>Employee Name</b>	
<b>Employee Address</b>	
<b>Employees ID Number/last four digits of SSN</b>	
<b>Separation Reason</b>	
<b>Employee Start Date</b>	
<b>Employee Last Day Worked</b>	
<b>Employee Year-To-Date Earnings</b>	
<b>Employee's Wages for the Last Week Worked</b>	